

28th January 2014

«Owner_Name_1»
«Notice_address_1»
«Notice_address_2»
«Notice_suburb» «Notice_state» «Notice_post_code»

Dear «Salutation»,

Re: Water Leak Audit, 147 Charles Street West Perth – Strata Plan 5629

The current water usage at the complex is over \$11,000 per year, which makes up a very large component of the annual expenses.

The Council of Owners have identified leaking water within the units as a major contributor to the water consumption and have been working to identify which units are leaking.

During recent water auditing around the complex your unit was identified as likely to have a leak.

If you would like the strata council to arrange a plumber to inspect your unit please let ESM know, there is no charge for this service. If alternatively you would like to arrange your own plumber please send us a copy of the report when the unit has been inspected.

Please reply to this letter within 7 days to advise your plan of action.

We need your details, please register your email address with us:

<http://themewswestperth.com.au/register>

Further information on the water auditing program is available here:

<http://themewswestperth.com.au/viewtopic.php?t=686&eref=let126>

Please contact us if you would like further information.

Yours faithfully,

Laura Chapman
Exclusive Strata Management